

**The Unitarian Church in Westport  
Minutes of the Executive Committee  
Tuesday, Sept 1, 2015**

Meeting commenced at 7:00 pm

Present: M Garvey, T Croarkin, A Khanna, MJ Cross, Rev. J Morehouse

**B&G Interaction**

A Khanna presented ideas discussed with J Turmelle & C Colletti re best ways to keep people updated on projects– Sunday meetings w B&G /Board of Trustees, scheduled ahead of time when trustees have questions; digital bulletin board; monthly detailed report on each project.

The Executive Committee agrees the Sunday meetings can work well, and requests monthly reports to the board as the places to start. The monthly reports are the feedback loop to insure projects are moving ahead well, and to catch any missteps, in a timely manner. MJ Cross will get back to B&G on this and will give them a proposed template for the monthly project reports.

A policy “mash-up” meeting is planned to discuss Finance / B&G policies and plan for a new model to develop and implement B&G projects.

Agenda for 9-15-15 meeting was discussed and set.

Respectfully submitted,

Mary-Jane Cross, Board Clerk