

## Minister's Report to the Board

May 2015

As we approach the summer and the end of my contract, things are really gearing down from my perspective. My contract goes through the end of July. I will be taking the remainder of my vacation (4 weeks) beginning on July 4<sup>th</sup> when I will begin the process of moving to Wilmington.

I am working with the Worship Associates to make sure there is a full and well-planned program of summer worship services. The Worship Associates chose to work with a broad theme in planning this summer: the diversity of theologies and spiritual expressions among us. When you see the summer schedule you will see speakers on humanism and earth based spirituality, Hinduism, Buddhism, sacred dance, care giving, and even some new age spirituality.

I am working with the Pastoral Care Associates and several ministerial colleagues to insure pastoral coverage between July 4<sup>th</sup> and when Rev. John begins work. I will have a call schedule set up that the staff and PCA group will have access to.

In June I plan to do final performance evaluations with all of the staff. We are once again facing some personnel changes. Our paid Sunday nursery/pre-school teacher is leaving as well as our RE Admin Assistant. Both of these jobs have been posted in various places; so far the response has been pretty thin. Last time we found our RE Admin Assistant through a Board referral. Talk to me if you want to know more about either of these positions or have ideas for referrals.

While we are talking about staff, I am pleased to report that we now have our new Maintenance Technician in place. Riis Lane will be on site in the late afternoons on Monday, Wed, and Friday and some hours on Saturday. Our Set-Up Custodian, Jeram Kamlani, will be on site as needed on Tuesday, Thursday and Sunday mornings.

Some of you have been asking about the procedures for integrating a new minister into the life of the congregation. Generally a small task force is appointed to help with the logistics of arrival, move in, etc. I don't know if folks from the Search Committee want to be involved in this or if there is some other idea on the table. Rev. John may want some help unpacking, as we did. It might be nice to get them some meals in that first week full of boxes and chaos. He may want advice about restaurants, plumbers, etc.

Sometime either in the fall or spring, plans will begin for a formal Installation service. You have already budgeted for this. It is a big deal; a large and well-attended service, usually on a Sunday afternoon, where a formal covenant is made between congregation and minister and the new ministry is celebrated. This UUA resource may help you learn more about this process:

<http://www.uua.org/careers/ministers/transitions/22353.shtml>

The RE Attendance Analysis Report will be sent separately.

Let me know if there is anything else you would like to know about or if you have any questions

Rev. Roberta