

Attending: Lynda Shannon, Chair. Mary-Jane Cross, Carrie McEvoy, Chris Seiple, John Turmelle, K.C. Senie, Bob Trefry, Ken Vogel, Rev. John Morehouse (ex-officio)

Absent: Catherine Onyemelukwe

Guests: Dorothy Adams – Executive Director, Kathy Roberts – Nominating & Leadership Development, Rev. Lara Fuchs - Intern Minister, Marti Bishop / Randy Burnham / Anita Pfluger – Committee on Ministries

Agenda Topic	Discussion	Motions/Actions
Welcome & Ingathering	We gathered in song and for the chalice lighting Lynda read “All I Want for Christmas” by the Rev. David Blanchard.	
Check In	Trustees and guests checked in with their wishes for the Congregation for this coming year.	
Consent Agenda	<ol style="list-style-type: none"> 1. Minutes: November 2016 Board Meeting revised 2. Sr. Minister Housing Allowance 	K Vogel / J Turmelle moved to accept CA – passed unanimously
Information Forum	<ol style="list-style-type: none"> 1. Lift Update – site work finished except defining the 3 handicapped parking slots; Lift itself has been purchased and is in storage waiting for a bracket to be installed on the building to secure the Lift. The remaining site work (railings, electrical work, door frame, railing, fence, parking striping) is best done in the spring when the weather improves. 2. Senior Minister’s Report 3. Attendance/Membership Trends – membership is down across the UUA 4. Year-End Appeal Update – donations are coming in at a steady rate. 5. New England Region Affiliation 6. Proposed Constitution Revision in 2017 7. Connectedness: Comm. on Ministries requesting time w/BOT 8. BOT thank you notes 	<ol style="list-style-type: none"> 1. J Turmelle will write a summary report on Lift from Rev John to Congregation - will be sent in an early January E-blast. 5. A workable agreement to allow current youth to stay with their CER cohorts, while transitioning the incoming youth to NER has been worked out. Stamford has voted unanimously to go to NER. Danbury is discussing the pros & cons of moving. We will revisit topic in January after more discussions with Danbury. 6. a) NLDC change in scope of responsibilities and b) possible revision of requirements for Membership will be the charge to the Constitution Task Force to be appointed at the January BOT Meeting. The Board will request the TF to prepare proposals for amending the Constitution to be presented at the March BOT Meeting for approval to proceed with noticing the congregation and scheduling a meeting to amend in May. 7. K Vogel will send out a Doodle to all members of the BOT to set up a meeting with members of the COM to review the ways the BOT connects.

<p>PG 202</p>	<p>Completing Work on Level 1.0 Ends Policies: Focused discussion on Within Ends as example of how to write Ends that state what difference this congregation will make in the lives of individuals, in the life of this religious community and in the larger community beyond 10 Lyons Plains Road. Rev J asked Board, in its discernment, to prioritize Ends the staff to focus on for TUCW the coming year. Governance Process Policies: Ken, Lynda revised the policies that were written and adopted in 2015 but discussion of their suggested changes was tabled to January meeting Limitations Policies & CEO-Board Linkage Policies – will discuss at next Board workshop.</p>	<p>Three working groups (K.C., Carrie and MJ are leads) to revise DRAFT Ends (within/among/beyond) and send to K Vogel <u>by 1/7/17</u>; Ken will edit them for consistency, clarity and style. The Board will take up review, revise, and, hopefully adopt the Ends, in January at the Board workshop.</p> <p>L Shannon will send out a Meeting Wizard e-mail to set date for the January Board Workshop</p>
<p>Check out & Assignments</p>	<p>Report out and clarify Individual assignments; comments and suggestions on this meeting</p>	<p>Individual Assignments as above.</p>
<p>Board Huddle</p>	<p>To check in with one another on how well we are working.</p>	
<p>Process Observer</p>	<p>J Turmelle – request a way to more easily discern which is the final agenda/and complete set of reports for each meeting.</p>	<p>MJ Cross will see that a Dropbox is set up for Board communications/reports/agenda/packet items/etc. <u>Deadline for Board packet reports is 8 days prior to each</u></p>
<p>Closing Reflection</p>	<p>C McEvoy read the Winter Solstice Prayer – R Hayes.</p>	
<p>Adjournment</p>	<p>Meeting adjourned 9:20pm</p>	<p>Next Meeting is Tuesday, January 17, 2017 at 7:00 PM</p>

Board Responsibilities January: Set Up: MJ & Chris Opening Reflection: Ken Process Observer: KC Closing Reflection: John
 Refreshments: Catherine & Carrie Room Break Down: Bob & Lynda